



**Brent**

**SUMMONS TO ATTEND  
EXTRAORDINARY COUNCIL  
MEETING**

**Monday 6 November 2017 at 6.30 pm**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the EXTRAORDINARY MEETING OF THE COUNCIL of this Borough.

CAROLYN DOWNS  
Chief Executive

Dated: Friday 27 October 2017

**For further information contact:** Thomas Cattermole, Head of Executive and Member Services: 020 8937 5446, [thomas.cattermole@brent.gov.uk](mailto:thomas.cattermole@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: [democracy.brent.gov.uk](http://democracy.brent.gov.uk)

**The press and public are welcome to attend this meeting  
Please note this meeting will be filmed for live broadcast on the Council's website. By entering the meeting room you will be deemed to have consented to the possibility of being filmed and to the possible use of those images and sound recordings for webcasting.**

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

# Agenda

## 1 Apologies for Absence

To receive any apologies for absence for the meeting from Members.

## 2 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary, personal or prejudicial interests in the items on this agenda and to specify the item(s) to which they relate.

## 3 Representation of Political Groups on Committees

1 - 8

To receive a report from the Council's Chief Legal Officer detailing the recent changes to the Council's political groups and subsequent changes to be made to the representation of political groups on the Council's Committees.

## 4 Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice Chairs (if any)

To agree any appointments to Committees and appointment of Chairs/Vice Chairs (tabled).

## 5 Urgent Business

At the discretion of the Mayor to consider any urgent business.



Please remember to switch your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.

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 <p><b>Brent</b></p>	<p style="text-align: center;"><b>Full Council</b> 6 November 2017</p> <p style="text-align: center;"><b>Report from the Chief Legal Officer</b></p>
<p>For Action <span style="float: right;">Wards Affected: ALL</span></p>	
<p style="text-align: center;"><b>Representation of Political Groups on Committees</b></p>	

## 1.0 Summary

- 1.1 On 24 October 2017 notification was received about a change in membership involving the Conservative and Brent Conservative Groups which has resulted in the need for a review of the representation of political groups on Committees.
- 1.2 The change involves Councillors Colwill and Kansagra joining the Brent Conservative Group. This has been confirmed by the Group's Leader, Councillor Warren.
- 1.3 Full Council has a statutory duty to conduct such a review as soon as practicable. However, the next scheduled meeting of Full Council is not until 22 January 2018.
- 1.4 Given Full Council's statutory duty to carry out such a review, the Mayor of Brent, Councillor Bhagwanji Chohan, has decided to convene an extraordinary meeting of the Council to carry out such review.
- 1.5 It is proposed that at this meeting the Council fulfils its duty to review and determine the representation of different political groups. Subsequently, the Council has a duty to make appointments to those committees giving effect to the wishes of the political groups allocated the seats.
- 1.6 The change outlined above will mean that the Brent Conservative Group, led by Cllr John Warren, is now the sole Opposition Group on the Council.
- 1.7 Given the change in membership, Council is now required to review and determine the representation of different political groups on certain committees. Having undertaken the review, the Council then has a duty to make appointments to those committees giving effect to the wishes of the political group allocated the seats. It should be noted that the impact of the exercise of the review, allocation and appointment functions set out in this

report are limited to the Brent Conservative Group. The existing allocations made to the majority Labour Group and the appointment of its members on committees are not affected.

## **2.0 Recommendations**

### **2.1 Full Council:**

- (i) agree that the size of each committee remains unchanged;
- (ii) agree (where the rules of political balance apply) that all the opposition group seats be allocated to the Brent Conservative Group; and
- (iii) make appointments to those committees giving effect to the wishes of the political group allocated the seats; and
- (iv) note that the political balance on sub-committees will be reviewed at the next meeting of the General Purposes Committee.

## **3.0 Detail**

3.1 The Council is required to **review** the representation of different political groups on certain committees, as soon as practicable, in specified circumstances. These circumstances include notification of change of membership of political groups.

3.2 On 24 October 2017 the Chief Executive was notified by Councillors Colwill and Kansagra of their application to join the Brent Conservative Group making them the single opposition group on the Council. Councillor John Warren, Leader of the Brent Conservative Group, has formally accepted both applications.

3.3 This review has to be undertaken by Full Council as soon as practicable. Given that the next scheduled meeting of Full Council is not until 22 January 2018, the Mayor of Brent, Councillor Bhagwanji Chohan, decided to convene an extraordinary meeting of the Council to carry out such review.

3.4 As soon as practicable after the review, the Council has a duty to determine the allocation to the Brent Conservative Group seats on the relevant committees. The allocation is determined by applying the “political balance rules” prescribed by the Local Government and Housing Act 1989 and supplemented by the Local Government (Committees and Political Groups) Regulations 1990. These rules are set out in Appendix 1 to this report and are designed to ensure that the political composition of the Council’s decision making and deliberative committees, as far as possible, replicates the political composition of Full Council. Subsequently, the Council has a duty to make appointments to those committees giving effect to the wishes of the political group allocated the seats.

3.5 The Committees that the political balance rules apply to have similar duties in relation to any sub-committees they may have.

- 3.6 The membership of the Council is 63 members and there are now two political groups: the Labour Group and the Brent Conservative Group.
- 3.7 As a result of the change outlined above, the composition of the Council is now as follows: 56 Labour Group councillors (i.e. 88.88%) and 6 Brent Conservative Group councillors (9.52%). According to the political balance rules, a political group for this purpose is a group of two or more members. Councillor Carr (serving as an independent member) is the only councillor who is not a member of a political group.
- 3.8 The table below sets out the 6 ordinary committees of the Council which the political balance rules apply to; the size of each committee (excluding any non-voting co-opted committee members in accordance with the political balance rules); the total number of seats required to be allocated; the number of seats each political group is strictly entitled to based on the number of group members and any adjustments required by the political balance rules.
- 3.9 For example, there are a total of 36\* ordinary committee seats. As the 56 members of the Labour Group constitute 88.88% of the total membership of the Council, the proportion of seats the group is strictly entitled to is 32\*. However, as the political balance rules do not allow all the seats on a committee to be allocated to the same political group, at least 6 seats have to be allocated to the other political groups. Resulting in a final allocation of 30\* seats to the Labour Group.
- 3.10 As the Brent Conservative Group now has 6 members (i.e. 9.52% of the total membership of the Council), they become the Principal Opposition Group for the purposes of the Members' Allowance Scheme and are strictly entitled to an allocation of 3 seats. However, as the Labour Group can only be allocated 30\* and not 32\* seats, the three remaining seats also have to be allocated to the opposition group.

<b>Ordinary Committees</b>	<b>Size</b>	<b>Labour Group</b>	<b>Brent Conservative Group</b>	<b>Independent Member</b>
		<b>56 88.88%</b>	<b>6 9.52%</b>	<b>1 1.59%</b>
General Purposes Committee	8	7	1	0
Planning Committee	8*	7*	1	0
Audit Committee	5	4	1	0
Standards Committee	5	4	1	0
Corporate Parenting Committee	5	4	1	0
Equalities Committee	5	4	1	0
<b>Total seats</b>	<b>36*</b>			
<b>Strict Entitlement (based on a proportion of total members)</b>		<b>32*</b>	<b>3</b>	<b>0</b>
<b>Final Allocation (based on the political balance rules)</b>		<b>30* (-2)</b>	<b>6 (+3)</b>	<b>0</b>

\* excludes Member on Maternity Leave

- 3.11 There are other committees which the political balance rules apply to but only principles (a), (b) and (d) (see Appendix 1, paragraph 3). Namely, the existing Scrutiny Committees and the Audit Advisory Committee.

3.12 The table below confirms the size and make-up of the Committees. The Brent Conservative Group is now entitled to be allocated the single opposition group seat on all four Committees.

<b>Other Committees</b>	<b>Size</b>	<b>Labour Group</b>	<b>Brent Conservative Group</b>	<b>Independent Member</b>
		<b>56 88.88%</b>	<b>6 9.52%</b>	<b>1 1.59%</b>
Community and Wellbeing Scrutiny Committee	8 (plus 4 voting co-opted members and 2 non-voting co-opted members)	7	1	0
Resources and Public Realm Scrutiny Committee	8	7	1	0
Housing Scrutiny Committee	8	7	1	0
Audit Advisory Committee	5	4	1	0

3.13 Subsequent to allocating seats, the Council has a duty to make appointments to the specified committees giving effect to the wishes of the political group allocated the seats. The appointments to committees being made by the Brent Conservative Group to reflect the change in composition of the Council and political balance requirements will be circulated for approval at the meeting as part of the report on Committee Appointments.

3.14 The political balance rules do not apply to the Health and Wellbeing Board but it has been previously agreed that this Board comprise 4 Cabinet Members and one opposition Member. Members are therefore also asked to make the appointment to the Health and Wellbeing Board.

3.15 Nor do the political balance rules formally apply to the Alcohol and Entertainment Licensing Committee but these are applied as a matter of policy (not law). The proportionate entitlement for the Brent Conservative Group to the available seats (including allocation of the remaining spare seat) is set out below and Members are asked to make the appointments.

<b>Committees</b>	<b>Size</b>	<b>Labour Group</b>	<b>Brent Conservative Group</b>	<b>Independent Member</b>
		<b>56 88.88%</b>	<b>6 9.52%</b>	<b>1 1.59%</b>
<i>Alcohol and Entertainment Licensing Committee</i>	15	13	2	0

#### **4.0 Financial Implications**

4.1 None.

#### **5.0 Legal Implications**

5.1 These are addressed in the body of the report.

#### **6.0 Diversity Implications**

6.1 None.

#### **Background Papers**

None.

#### **Contact Officers**

Thomas Cattermole, Head of Executive and Member Services, Chief Executive's Department

Debra Norman, Interim Chief Legal Officer, Resources Department

## Appendix 1

### The political balance rules prescribed by the Local Government and Housing Act 1989 ('the Act') and the Local Government (Committees and Political Groups) Regulations 1990 ('the 1990 Regulations')

1. The rules are that seats on relevant committees must be allocated to different political groups so far as reasonably practicable in accordance with the following four principles:
  - (a) that not all the seats on the body are allocated to the same political group;
  - (b) that the majority of the seats on the body is allocated to a particular political group if the number of persons belonging to that group is a majority of the Council's membership;
  - (c) subject to paragraphs (a) and (b) above, that each political group is allocated the same proportion of the total seats across all the ordinary committees of the Council as the proportion of the members of the Council that belong to that group; and
  - (d) subject to paragraphs (a) to (c) above, that each political group is allocated the same proportion of the seats on each relevant body as the proportion of the members of the Council that belong to that group.
2. Principle (c) refers to "ordinary committees" which under the Act means those appointed under section 102(1)(a) of the Local Government Act 1972, namely General Purposes Committee, Audit Committee, Standards Committee, Corporate Parenting Committee, Planning Committee and the Equalities Committee.
3. Principle (d) applies to a "body" to which the Council makes appointments. The Act provides that the bodies to which this principle applies include ordinary committees (as defined above) and ordinary sub committees, advisory committees and sub-committees, and joint committees where at least 3 seats are filled by appointments made by the Council. By virtue of the Local Government Act 2000, principles (a), (b) and (d) also apply to the Scrutiny Committees. Those same principles also apply to the Audit Advisory Committee.
4. Accordingly under principle (c) above, the General Purposes Committee, Audit Committee, Standards Committee, Corporate Parenting Committee, Planning Committee and the Equalities Committee first have to be taken together to determine the *number* of seats that should be allocated to each group. Then, in accordance with paragraph (d) above, the number of seats each political group is entitled to has to be allocated proportionately to individual committees so far as possible.
5. The political balance principles do not apply to the London Councils' Joint Committees or the Joint Health Overview and Scrutiny Committee because only one appointment on each Committee is made by the Council.

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